



## G. K. BHARAD INSTITUTE OF ENGINEERING

**Managed by:** Shri Mohan Educational & Charitable Trust, Rajkot

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## CIRCULAR

Circular No.: Winter\_2015/06

Date: 24-12-2015

### **SUB: Holiday on Christmas**

Dear Staff Members,

We would like to inform you that tomorrow on 25<sup>th</sup> December, 2015 there will be holiday in the institute. So kindly take a note for the same and inform to all the students regarding this by 2:00pm. Against that management is hoping your presence whenever it may call for.

#### Copy for necessary action to:

1. Campus Director
2. Academic Head
3. H.O.D. Civil
4. H.O.D. CE/IT
5. H.O.D. EC
6. H.O.D. Mechanical
7. H.O.D. General
8. O.S. (Admin)
9. Head Librarian

Principal